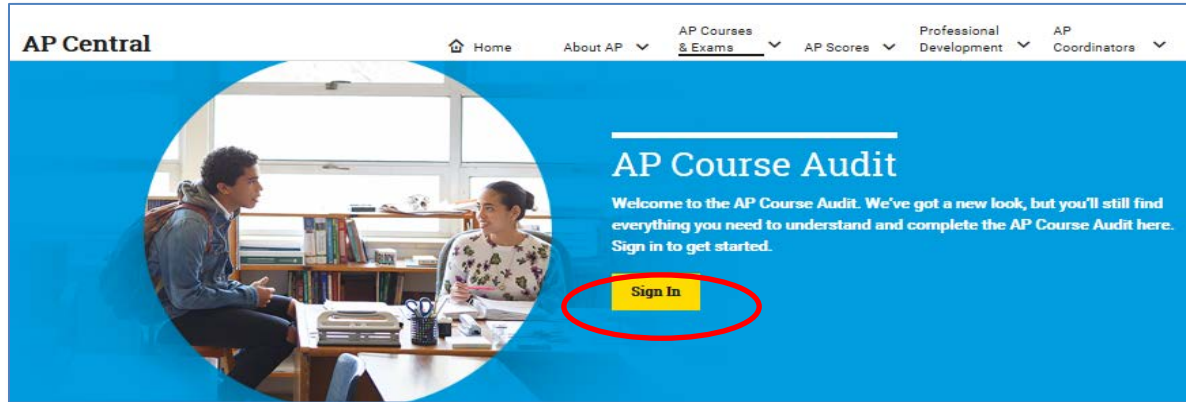


### Table of Contents

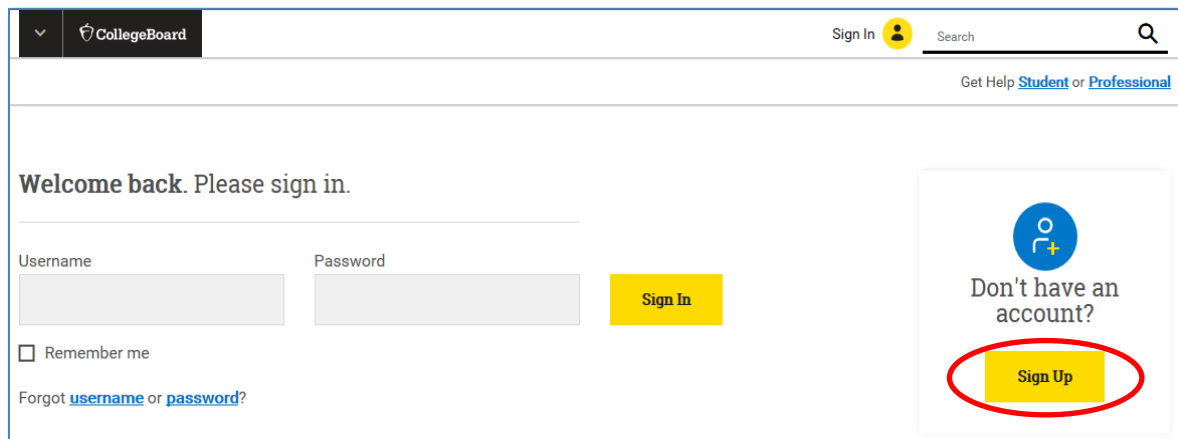
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## Getting Started

Begin by going to the AP Course Audit site, [apcentral.collegeboard.org/apcourseaudit](https://apcentral.collegeboard.org/apcourseaudit). Then click 'Sign In' to add AP Course Audit to your EPL account.



If you do not have an EPL account, click 'Sign Up' and proceed to [Creating an EPL account](#) section of this document.



### Enrolling in the AP Course Audit

Once logged into your professional account:

1. Go to the **Add Additional Tools and Services** menu and locate AP Course Audit on the list. Click 'Get Access'.

**My College Board Professional Account**

**My Tools And Services**

Tool or Service	My Role	Expires*	Manage Access
<a href="#">AP® Teacher Community</a>	N/A	N/A	
<a href="#">Test Ordering</a>	multiple roles	multiple dates	edit
<a href="#">AP PD Consultant Portal</a>	N/A	N/A	
<a href="#">College Board Institutional Ordering</a>	N/A	N/A	
<a href="#">Membership Community</a>	N/A	N/A	
<a href="#">Test Administration Training for the SAT Suite of Assessments</a>	N/A	N/A	

\*Dates in red are close to expiring. Select Edit to update.

**Manage Partner Applications**  
Manage College Board partner sites and applications that you share your data with.

**Add Additional Tools And Services**

**Recommended Tools and Services**

We've selected these tools and services based on your job function of AP Teacher. [Edit my profile](#)

- [AP® Course Audit](#) [Get Access](#)
- [AP® Online Reports](#) [Get Access](#)
- [ReadiStep™ Summary of Answers and Skills \(SOAS\) Reports](#) [Get Access](#)

2. Once you are directed to the **Get Access to AP Course Audit** page:
  - a. Select your role from the 'Job Function' dropdown and select your professional organization professional organization.
  - b. Click 'Add'.

### Teacher

**Provide your access information**

Job Function:

U.S. ZIP code:  
This is to narrow your choices

Professional Organization:

Enroll Later [Add ▶](#)

**Your access**

Organization	Position	Expiration Date
<a href="#" style="background-color: #ccc; border: 1px solid #ccc; padding: 5px 20px;">Finished</a>		

**Teacher (Online)** - Teachers at Online/Distance learning providers should select this option to enroll in the AP Course Audit.

**Provide your access information**

Job Function:

U.S. ZIP code:  
This is to narrow your choices

Professional Organization:

Enroll Later [Add ▶](#)

**Your access**

Organization	Position	Expiration Date
<a href="#" style="background-color: #ccc; border: 1px solid #ccc; padding: 5px 20px;">Finished</a>		

Once you have successfully enrolled 'Your access' will list your organization name and AP Course Audit role.

Remove	Organization	My Role	Expiration Date	Access Code
<a href="#" style="color: #0070c0;">✕</a>	High School	AP Course Audit Teacher	11-Aug-2019	

**School or District Administrator** - To obtain an access code for the role of administrator call the APCA helpline 877.AP.HELP.0 (877.274.3570); option 5.

**Provide your access information**

**Job Function:**

**U.S. ZIP code:**  
This is to narrow your choices

**Professional Organization:**

**Access Code:**

Enroll Later [Add ▶](#)

**Your access**

Organization	Position	Expiration Date
<a href="#">Finished</a>		

Once you have successfully enrolled 'Your access' will list your organization name and AP Course Audit role.

Remove	Organization	My Role	Expiration Date	Access Code
<a href="#">✕</a>	Trenor Parker High School	AP Course Audit Administrator	01-Jul-2019	<input type="text" value="enter code"/> <a href="#">Update Access</a>

3. After you've completed your APCA enrollment, scroll to the top of the page to return to the 'My Tools and Services' menu.
  - a. Click 'AP Course Audit' from the menu options to access your course status page.
    - i. To update your role or organization in the future, return to this page and under 'Manage Access' select 'edit'.

**My Tools And Services**

Tool or Service	My Role	Expires* <span style="font-size: small;">?</span>	Manage Access
<a href="#">AP<sup>®</sup> Course Audit ▶</a>	multiple roles	multiple dates	edit
<a href="#">AP<sup>®</sup> Online Reports ▶</a>	multiple roles	multiple dates	edit
<a href="#">AP<sup>®</sup> Teacher Community ▶</a>	N/A	N/A	

### Creating an EPL account

Complete the form to create an [EPL account](#). Remember to use an email address that you check regularly to ensure that you receive future communications from The College Board.

## Create Your Professional Account

To get started, please tell us more about you, set up your username, and let us know about the work that you do.  
All fields are required unless marked optional.

### Account Information

---

First Name:

Last Name:

Sex:  Female  Male

Email Address:

Confirm Email Address:

## Add a New Course

1. On your Course Status page, first confirm you are in the current academic year. Then click '+Add Course', select the course you plan to teach and follow the prompts.

**Teacher - Course Status** Academic Year: 2018 - 2019 ▾

---

**Advanced Placement High School** 1234 Curricular Road  
Reading, NY 90210

---

**Active Administrators:**  
Clara Admin, Cliff Admin

---

**Courses**  
You do not have any courses at this school for the 2018 - 2019 school year.

[+ Add Course](#)

2. Once you've successfully added the course, proceed to the following step and complete the Course Audit form.

**Teacher - Course Status** Academic Year: 2018 - 2019 ▾

---


**Advanced Placement High School** 1234 Curricular Road  
Reading, NY 90210

---

**Active Administrators:**  
Clara Admin, Cliff Admin

---

**Courses**



**Computer Science Principles**  
Initial Course Submission Not Complete

[Complete Course Audit Form](#)

[Submit Syllabus](#)

[+ Add Course](#)

## Completing the Course Audit Form

Carefully read through each of the attestations and initial the form to submit for administrator approval.

### AP Computer Science Principles Course Audit Form



#### Course Information

Before you can upload a syllabus, you must meet all of the criteria below. If your AP Course Audit administrator disagrees with any selection, s/he will flag them and the form will be returned to you for your review and resubmission. Your syllabus will not be reviewed until this form has been completed and approved by your school's administrator.

I Agree

I attest that I will be teaching this course at Sue Landers High School during the 2018 - 2019 school year.

I have read and understand the [Appropriate Grade Level Policy](#).

I have read the most recent [AP Computer Science Principles Course and Exam Description](#).

I have read and understand the [Guidelines for Using Advanced Placement Trademarks](#).

#### Curricular Requirements

By selecting "I Agree," you are certifying that the requirement as stated is met in your course and is evident within your course syllabus. By selecting "Alternate Approach," you are confirming that the requirement as stated is not met, but that the course provides a college-level experience through an alternate approach described within the syllabus.

#### Consent

Initial the form and submit it to your school's AP Course Audit Administrator for approval.

Your Initials

LOL

Cancel

Submit for Administrator Approval



## Syllabus Submission

1. Once you've completed the Course Audit form, you will be able to submit your syllabus.

**Teacher - Course Status** Academic Year:  
2018 - 2019 ▾

---


**Advanced Placement High School** 1234 Curricular Road  
Reading, NY 90210

---

**Active Administrators:**  
Clara Admin, Cliff Admin

---

**Courses**



**Computer Science Principles**  
Initial Course Submission Not Complete

Pending School Administrator Approval

[Submit Syllabus](#)


[+ Add Course](#)

2. Select the 'Adopt a Sample Syllabus' option.


## Syllabus Submission

Please select the type of submission that you would like to use for your 2018 - 2019 Computer Science Principles course.


Course Status / Submission Type




Submit New or Revised Syllabus



Claim Identical to a Syllabus



Transfer an Approved Syllabus





























Adopt a Sample Syllabus

3. Select the endorsed provider syllabus – by name – that you would like to use.  
**Note:** you may have to scroll to the bottom of your screen to locate the syllabus you want.


**Adopt a Sample Syllabus for Computer Science Principles**  
Course Status / Submission Type / Adopt a Sample Syllabus

Follow these required steps to adopt a sample syllabus for your course:

1. Click on a syllabus below to preview it.
2. Download the syllabus that you want to adopt.
3. Click "Adopt Syllabus" to submit.

 SAMPLE SYLLABUS Sample Syllabus 1 	 SAMPLE SYLLABUS Sample Syllabus 2 	 SAMPLE SYLLABUS Sample Syllabus 3 	 SAMPLE SYLLABUS Sample Syllabus 4 
 SAMPLE SYLLABUS Sample Syllabus 5 - Mobile Computer Science Principles 	 SAMPLE SYLLABUS Sample Syllabus 6 - Code.org 	 SAMPLE SYLLABUS Sample Syllabus 7 - Beauty and Joy of Computing 	 SAMPLE SYLLABUS Sample Syllabus 8 - UTeach 
 SAMPLE SYLLABUS Sample Syllabus - CS Matters 	 SAMPLE SYLLABUS Sample Syllabus - CS50 	 SAMPLE SYLLABUS Sample Syllabus - Code HS 	 SAMPLE SYLLABUS Sample Syllabus - PLTW 
 SAMPLE SYLLABUS Sample Syllabus - Code Combat 			

4. Download and adopt the sample syllabus you've selected.



## CodeHS

### AP Computer Science Principles Course Syllabus

#### Introduction

AP Computer Science Principles is the newest AP® course from the College Board, and becomes an official AP® course in the 2016-17 school year. This course introduces students to the foundational concepts of computer science and explores the impact computing and technology have on our society.

With a unique focus on creative problem solving and real-world applications, the CodeHS AP Computer Science Principles course gives students the opportunity to explore several important topics of computing using their own ideas and creativity, use the power of computing to create artifacts of personal value, and develop an interest in computer science that will foster further endeavors in the field.

[Download Syllabus](#) [Adopt Syllabus](#)

Congratulations! You've successfully added AP Computer Science Principles using the pre- approved syllabus from your selected provider.

### Teacher - Course Status

Academic Year:  
2018 - 2019 ▾

---


**Advanced Placement High School** 1234 Curricular Road  
Reading, NY 90210

---

**Active Administrators:**  
Clara Admin, Cliff Admin

---

### Courses



**Computer Science Principles**  
Authorized  
[Download Letter](#)

[View Course Audit Form](#)

Syllabus # 2090167v1  
[View Authorized Syllabus](#)

[+ Add Course](#)